



MICHELE FRANCES PURVIN, LCSW-S, LCDC
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SUPERVISION CONTRACT

The purpose of this supervision group is to provide a safe and confidential environment for group members from diverse clinical settings to discuss their clinical work, to receive and give feedback, and to meet Social Work standards of ethical and responsible practice.

Topics of discussion may include: case consultation, professional development ethical dilemmas, clinical interventions, theoretical approaches, and personal issues which may affect clinical work, and work setting dynamics when applicable.

Group members will agree to:

1. Keep confidential any information shared in the group setting, whether it is related to clients or group members.
2. Complete a supervision plan to submit to the Texas State Board of Social Work Examiners at TBHEC.
3. Include a letter of agreement in the supervision packet from their work setting to allow discussion of clients outside the office during the group supervision session
4. Provide verification that they are covered by professional liability insurance while they are a member of the supervision group

The group will meet twice a month on Fridays from 2:00 – 4:00 pm. The group supervision fee will be \$ 75.00 for the two (2) hour session. The individual supervision fee will be \$100 per one hour session. Any changes to the frequency of meetings, duration or fee will be discussed with the individual or group members prior to changes.

The format of the group will be open-ended to meet the needs of the group. The group facilitator will keep brief supervision notes of each supervisory session for documentation. Group members are expected to keep track of their hours of supervision as well.

Group members will notify the facilitator in person, by phone, text or e-mail if they are not able to attend the next group session. Cancellations must be made at least 24 hours in advance, and makeup session will be within a time frame to meet TSBSWE requirements and at the convenience of the facilitator. Otherwise, supervisee may lose a month of supervision and make it up at the end. Special circumstances will be considered, but regular no shows may be grounds for dismissal from the group.

The facilitator or the supervisee may end the supervision relationship at will, and complete appropriate Board forms.

I agree to the terms of this group supervision agreement.

 LMSW Signature

 Date

 Michele Frances Purvin, LCSW-S, LCDC
 (Board Approved Supervisor)

 Date